

## Evidence Checklist

**Proof of Identity: 2 forms required for claimant and partner eg.-**

Birth/Marriage Certificates  
Recent Household Bills  
National Insurance Card  
Current Passport  
Current Driving Licence

**Proof of National Insurance Number**

**Proof of Earnings for claimant and partner**

5 recent consecutive weekly, 3 fortnightly payslips or  
2 consecutive monthly payslips or  
Stamped Employers Certificate

**Self-Employed**

Profit and Loss Accounts or  
Self-Employed Earnings Form

**Proof of State Benefits**

Letter of Award confirming start date of benefit at your current address

**Proof of Savings, Capital and Investments**

Last 2 months Bank/Building Society statements  
ISAs  
Property/Land  
Stocks and Shares  
National Savings Certificates  
Premium Bonds

**Other Income**

Retirement Pension  
Superannuation/Works Pension – 2 monthly statements required  
Tax Credits- full award letter  
Student Award Notice

**Proof of Rent and Tenancy details**

Tenancy Agreement, letter from landlord